

WI BOSCO Board  
CWCAC office, Wisconsin Dells  
January 14, 2014

Board members present: Jennifer Schmohe, Susan Tucker, Lu Scheer, Debbie Bushman, Millie Rounsville, Renee Greenland, Joana Hemschemeyer, Robyn Thibado and Carrie Poser. Byron Wright attended by conference call. Excused: Jeanne Semb. Absent: Chris Lashock.

Meeting called to order by President Robyn Thibado.

Committee reports:

PEA – the monitoring plan has not changed from what was previously published. They are reworking the tool and schedule. Kelley, Bryon and Joana will be doing the monitoring visits. The other workgroup will be doing technical assistance for renewals, new projects and monitored projects. Byron is re-working the RFP's.

Fiscal – have gone as far as they can with the policies and procedures until the new OMB guidelines come out.

Discharge – waiting for the spreadsheet to go out.

Board Scoring Tool: we looked at both versions of the scoring tool with the former SPI grants at the bottom and ranked with points based on the APR run from HMIS. Motion by Millie to use Option 1 which puts the former SPI grants at the bottom of Tier 1. The rationale is that these projects do not fit into any previous category, as they are neither renewals nor new; the reason why they were going to be pulled from SPI was strictly based on fiscal issues; there are families and individuals currently being served by these projects who need to be accommodated; HUD's priorities listed in the NOFA and objective criteria used to rank the renewal projects.. The motion was seconded by Jennifer. A roll call vote was taken with everyone voting for the motion with the exception of Robyn, who abstained.

Waukesha Shelter Plus Care: Robyn has not heard whether or not an Exhibit 2 will be submitted by the Outagamie Housing Authority. Since there has never been an executed grant agreement, technically Waukesha Housing Authority is still the grantee. Motion by Carrie to reallocate the funds due to a lack of participation. Second by Byron. Motion carried, unanimously. Robyn will notify Maryvel and OHA.

Nine of the thirteen PSH grants agreed to follow a Housing First model.

The by-laws state CoC's need to be current on their dues and complete required reports and meet deadlines to maintain membership. Four CoC's are currently out of compliance: Southwest, Washington, Ozaukee and Chippewa. Robyn will draft letters to remind everyone of their responsibilities. Along those same lines, Hebron House was 4 days late for turning in their application.

The agenda for the February meeting was finalized.

The Code of Conduct was passed out for everyone to sign. The board secretary needs to get them back from everyone and will keep on file.

ETH Certification: the BOS must certify agencies receiving ETH funds but there has been no guidance issued on what certification should look like. Carrie will share what she received from Tanya. We will need to comment. Comments are due to Carrie January 31<sup>st</sup>.

Board meeting attendance: people need to let Robyn know if they cannot attend a meeting and the reason. Currently, one member has not been doing so. Robyn will follow up with an email and a phone call.

PSH standard: the vote on adopting the standards was tabled pending a response from Jeanne.