

## **HMIS/PIT Committee – ETH Workgroup**

July 10, 2014 1:00 – 2:00pm Go-To Meeting

### **Attendance:**

Carrie Poser (ICA), Tami Frea (New Community Shelter), Meredith McCoy (YWCA of Coulee), Kelley Bundy (TSA La Crosse), Ryan Graham (ECIHN), Chris Lashock (ESFV), Shonell Parker (Rusk County Lighthouse), Sue LeTourneau (TSA Burnett County), Lisa Haen (KHDS), Melissa Schroeder (NCCAP), Stacey Johnson (NWCSA), Jessica Schafer-Locher (ECHO), Michelle Ripp (attended for Heather Bontreger – Southwest CAP), Beryle Tofte (Youth & Family), Lisa Krenke (FAF), Amy Baumann (Safe Babies), Katie Morsch (ONP), Jennifer Allen (ICA), Brent School (TSA – HQ),

### **Excused:**

Kristen Wallace (CACSCW), Erin Evosevich (NEWCAP), Michelle Arrowood (AVAIL, Inc.), Ginny Ormsby (Northwoods)

### **Absent:**

Melinda Tripp (TSA Wausau)

### **Agenda Items:**

#### **(1) Reminder - Attendance Policy**

*Each committee member is required to attend each meeting scheduled by the committee. If a committee member cannot make a meeting, s/he must notify the chair in advance and provide a reason. If a committee member does not notify the chair in advance, the absence will be considered unexcused. If a committee member has two unexcused absences in a calendar year, they will no longer be a committee member.*

#### **(2) Update about Homework & Policy**

There are currently 23 people on the committee. As of 11:00 this morning, 6 people were missing Homework 2.5 and 12 people were missing the feedback on the Division of Housing Emergency Shelter Performance Measure assignment. Without this information, it will be difficult to collate the information. The August quarterly meeting is a little over 1 month away. Discussed a policy regarding deadlines, active participation on a committee, attending vs. turning in work.

The group discussed various aspects such as reminders, reasons, professional responsibility, and communication. Chris expressed concern about asking people to leave the committee. Lisa reiterated the consequence of not getting materials turned in is that that person does not get a voice.

The group agreed that the Board of Directors should develop a policy that was applied across the board to all committees as a universal standard. Lisa Haen asked that the Board consider an “Excused Homework” similar to excused absences.

Carrie agreed to send out the homework (2.5 and Emergency Shelter Performance Measure Assignment) and who has turned in what. The deadline to get everything done and turned in is 7/21/14.

**(3) Next Meeting(s)** – will send out doodle 1<sup>st</sup> week of August.

\*The August meeting is the last one before the August quarterly meeting. We need to be prepared to present (a) performance measures. We also need to turn in feedback on the Emergency Shelter Performance Measures to the Division of Housing.

Attendance Tracking for ETH Workgroup (as of 7/10/14):

COC	Name	Agency	3.11.14	4.3.14	5.8.14	5.29.14	7.10.14
Brown	Tami Frea	New Community Shelter	ex	X	X	X	X
Coulee	Ruthann Schultz	YWCA of Coulee	ex	X	X	X	
Coulee	Meredith McCoy	YWCA of Coulee			X	X	X
Coulee	Kelley Bundy	Sal. Army – LC	X	ex	ex	X	X
Dairyland	Ryan Graham	ECIHN	X	X	X	X	X
Fox Cities	Chris Lashock	ESFV	ex	X	X	X	X
Indianhead	Kris Anderson	Sal. Army - Burnett	X				
Indianhead	Sue LeTourneau	Sal. Army – Burnett		ex	AB	X	X
Indianhead	Shonell Parker	Rusk Lighthouse		X	AB	X	X
Jefferson	Kristen Wallace	CACSCW	ex	ex	AB	ex	ex
Kenosha	Lisa Haen	KHDS	X	X	X	X	X
N. Central	Melissa Schroeder	NCCAP	X	X	ex	X	X
N. Central	Melinda Tripp	Sal. Army – Wausau			ex	AB	AB**
Northeast	Erin Evosevich	NEWCAP	X	X	X	X	ex
Northwest	Stacey Johnson	NWCSA	X	X	X	X	X
NWISH	Michelle Arrowood	AVAIL, Inc.	X	X	X	ex	ex
Rock Walworth	Jessica Schaefer-Locher	ECHO	X	X	X	X	X
Southwest	Heather Bontreger	Southwest CAP	X	X	ex	ex	ex*
Wash.	Beryle Tofte	Youth & Family	ex	X	X	X	X
Wash.	Lisa Krenke	FAF	ex	ex	X	ex	X
Waukesha	Amy Baumann	Safe Babies	X	X	X	X	X
W. Central	Ginny Ormsby	Northwoods	X	X	X	X	ex
W. Central	Katie Morsch	Our Neighbor’s Place	ex	X	X	X	X
HMIS	Jennifer Allen	ICA	ex	X	X	X	X
HMIS	Adam Smith	ICA	X				
Other	Brent School	Salvation Army HQ	X	X	AB	X	X

X = attended

Blacked out = had not yet joined or left the committee

ex = excused absence

AB = unexcused absence

Notes:

\*= Michelle Ripp attended in Heather’s place

\*\*= Adding Ed Wilson to list to take Melinda’s place

Continua not represented on ETH Workgroup:

CAP                                      Central                                      Lakeshore

Ozaukee                                      Winnebago/land