

WI BOSCO Board  
GoTo Meeting  
July 22, 2014

Board members present: Byron Wright, Carrie Poser, Chris Lashock, Jeanne Semb, Joana Hemschemeyer, Lu Scheer, Millie Rounsville, Robyn Thibado and Susan Tucker. Excused: Debbie Bushman and Renee Greenland

Meeting called to order by President Robyn Thibado. Roll call was taken to determine a quorum was present.

Motion by Joana to approve the board minutes of June 24, 2014. Second by Jeanne. Motion carried.

August meeting update: Robyn has not received any feedback on topics to be covered in the roundtables. Carrie will forward what she has received so that Robyn can create some guide sheets for the facilitators to keep the discussions flowing. Carrie, Joana, Robyn and Millie will take notes for the various roundtables. Byron will facilitate TH, Corin Tubridy will facilitate RRH, Jeanne will facilitate Emergency Shelter and Debbie will be asked to facilitate PH.

The speaker scheduled to present on Trauma Informed Care has become unavailable. If anyone has a suggestion on a replacement they should let Robyn know. Other possible topics for that timeslot could be the reallocation process or a presentation on the National Conference. Any other possible topic ideas should be sent to Robyn. There are 1 ½ hours to fill.

Robyn requested that for the business meeting all board members sit together at the front of the room facing the audience.

Prior to the meeting Robyn will send out the Board Ranking Tool and Explanation to the membership. We will not be printing out full packets of all the materials as done for previous meetings, so there will need to be a way for attendees to access and print out their own copies. Robyn will check into setting up a drop box for all documents for board members to put committee minutes, etc.

Millie reported there are only 40 registrations so far. Joana noted that the block of reserved rooms is all gone, however.

Finance Reports: May and June reports were previously sent out by Millie. The June report also included the revised budget. We had previously discussed only showing ½ of the TH grant on the budget since it runs from July 2014 to June 2015. Motion by Carrie to approve the finance reports plus revised budget. Second by Joana. Motion carried.

Committee Reports:

System Coordination – Jennifer and Joana have nothing to report.

Gaps Analysis – Susan reviewed the materials Carrie collected earlier in the year, but they were not what she had in mind when thinking of a gaps analysis. She did find a report from Thurston County, Washington that was more along the lines of what she was thinking of, starting with identifying where we want to be. The hope is that a lot of what will be needed to gather will come from what Lu is collecting for the 10 Year Plan. We will take a look at that once she gets all the local CoC responses.

Data – Two of the three workgroups are currently active; PIT workgroup is currently on hiatus until HUD guidance on HMIS standards comes out later this year. The CoC workgroup is coming up with a plan for scoring APR's. The ETH workgroup is stalled right now.

Centralized/Coordinated Assessment – Three workgroups are meeting: shelter standards; Rapid Rehousing Standards for ETH were sent out to the board for comment; not sure where the Coordinated Assessment workgroup is at.

Discharge Planning – Next meeting is Thursday. They plan to go over the information gathered from the local CoC's. Lori Hallas compiled Corrections and Mental Health, Susan worked on Foster Care and Debbie was responsible for Healthcare. Discussion will be on where we go next and what to present at the quarterly meeting.

PEA – all updates to the monitoring tools have been approved by the committee and will be presented at the August meeting for the membership. Their next meeting will be August 5, 2014.

Public Awareness – last met the end of June. They are gathering PSA, publications, etc., that the local CoC's have put out for sharing. They've discussed wishes for what the website could look like, what to include.

10 Year Plan – Waiting on the information from the local CoC's. Lu sent out another reminder today; information due July 31, 2014.

Committee chairs should send any items people need to print out for the quarterly meeting to Carrie so they can get posted in one place.

Rapid Re-housing/ESG standards: Jeanne sent them to the board earlier today for comment. The recommendation was to send them to the membership for comment with the understanding that the state needs to bless any changes to them.

CoC Lead Training: Ideas on what should be covered should be submitted to Robyn. Some topics already suggested are the election process, local communication, local meeting process, their role in coordinated assessment. Lu suggested each local chair create a 3-ring binder that can be passed on to the next chair.

Elections: Representatives from each region should send a nomination form and the deadline for responses to each local CoC lead. In the past, regions have gotten together to vote or have held a vote by email or GoTo meeting. Each local CoC needs to keep minutes from their election meeting. Millie, Lu, Jeanne and Susan are all up for re-election.

#### New Business:

If a board member is going to be unable to attend a board meeting, please let all the other board members know, as Robyn is going to be gone a lot in August and may not get a chance to share that information with everyone.

West CAP will be merging the Chippewa TH project with their other project, so dollars may become available.

Western Dairyland will be hosting one of the project applicant meetings, but we still need another spot. Lu will check with the tech school in their area. Also mentioned was the Job Center in Madison which has the set-up to broadcast the meeting to other areas.

The state THP grant reporting form is getting finalized. The reimbursement component is being worked out. The City of Appleton is being offered additional funding, due to the Chippewa TH project being merged with West CAP's other project. State HMIS training for the TH grant is scheduled for August 19, 2014 from 1 – 2 pm.

Meeting adjourned.