

Coordinated Assessment Committee-Shelter Standards Work Group Meeting Minutes from 7/24/14

Attendance: Cori Forster-Beloit Domestic Violence Survivor Center, Erin Loveland-House of Mercy, Jane Graham Jennings-The Women's Community, Heidi Hooten-Stepping Stones, Mike Hogan-The Women's Center, Jane Benzsawel-CAP Services' Family Crisis Center, Dan Robinson-Sojourner House, Jennifer Allen-ICA, Sue Sippel-Manitowoc DV Shelter, Lisa Sanders-Shalom Center, Christa Grande-New Day Shelter, Reverend Barb-Harbor House Crisis Centers and Jeanne Semb-Western Dairyland.

Excused: John Pfleiderer-Beloit Domestic Violence Survivor Center, Barbara Fischer-Advocates of Ozaukee, Liz Beard-New Horizons, Kathy Bolling-SA of La Crosse, Jen Kunath-PAVE, Kelly Isaacson-Harbor House Crisis Centers Robyn Davis-Freedom House Ministries, and Jerome Martin-Emergency Shelter of the Fox Valley,

Absent: Erin Schultz-Hope House, Dan Robinson-Sojourner House, Ellen Allan and Siobhan Allen-Hope House, Laura Roenitz-Safe Harbor of Sheboygan, and Tammy Modic-Frederick Place.

We went over the minutes from the 6/18/14 meeting. Several members mentioned that they hadn't received a copy of those minutes. Jeanne re-sent them to the group. There was also some discussion about Jeanne getting meeting announcements bounced back via e-mail for a few individuals. Some volunteered to have their agency IT staff look at their accounts to determine where the problem might be coming from.

The group began working where we left off on the Shelter Program Survey on the Program Exit category. Much of the meeting time was spent discussing the difference between completing the shelter program and criteria that constitutes a successful program exit. People wanted to ensure that we didn't include things on the survey that might potentially be something that we don't want to use in relation to the standards. Recognizing the fact that many of our shelters serve special populations, we want to be sure that the standards will be acceptable with the various programs.

Jeanne will send out the minutes from this meeting along with the Shelter Program Survey. If members have a chance to look through the document prior to the next meeting, they are encouraged to take notes or present their ideas at the next meeting. At our next meeting, we will proceed with questions and comments beginning at the "PARTICIPANTS' RIGHTS, PROGRAM POLICIES, TERMINATION POLICIES" section.

Discussion was held about meeting times due to conflicts with some members. To try to accommodate everyone, we decided to schedule our next meeting for **Tuesday, August 12, 2014 at 2:30** via "go to meeting".

