

## **HMIS/PIT Committee – ETH Workgroup**

April 3, 2014 10-11 am Go-To Meeting

### **Attendance:**

Carrie Poser (ICA), Tami Frea (New Community Shelter), Ruthann Schultz (YWCA of Coulee), Ryan Graham (ECIHN), Chris Lashock (ESFV), Shonell Parker (Rusk County Lighthouse), Lisa Haen (KHDS), Melissa Schroeder (NCCAP), Erin Evosevich (NEWCAP), Stacey Johnson (NWCSA), Michelle Arrowood (AVAIL, Inc.), Jessical Schefer-Locher (ECHO), Heather Bontreger (Southwest CAP), Beryle Tofte (Youth & Family), Amy Baumann (Safe Babies), Ginny Ormsby (Northwoods), Katie Morsch (ONP), Jennifer Allen (ICA), Brent School (TSA – HQ)

### **Excused:**

Kelley Bundy (TSA La Crosse), Sue LeTourneau (TSA Burnett County), Kristen Wallace (CACSCW), Lisa Krenke (FAF)

### **Absent:**

None

### **Agenda Items:**

#### **(1) Review Homework Assignment #1**

Discussed the variety of responses provided regarding how to evaluate a “good” project. There was actually a lot of commonality. This committee is tasked with looking at ETH-funded project performance. Having an agreed upon baseline is imperative to starting this process.

#### **(2) Homework Assignment #2**

Responses to Homework Assignment #1 will be collated and sent out for committee members to review.

#1 - Review the collated responses and identify common themes, developing a **top 8 list of factors** that should be considered when determining ranking/performance.

Then, of those 8 factors – highlight the ones that can be looked at with data and therefore this committee. Remember to be thinking about the 3 different types of programs: Shelter with Case/Care management, Prevention, and Rapid Re-housing programs.

#2 – Thinking specifically of shelters with case/care management, prevention programs, and rapid re-housing programs – write down some thoughts under each project type – What reports do we want sent in to us? What are we looking for?

#3 – Write down any questions you might have about the performance measures and/or standards for data entry. Write down anything we might be missing or additional thoughts you might have. Write down any thoughts/ideas generated from looking at the collated responses of the committee.

Remember, the purpose of these assignments is to help establish a baseline for this workgroup to develop performance measures and data work-flow requirements/reporting requirements.

**(4)Next Meeting(s)** – will send out doodle for the end of April/beginning of May.

**\*Minutes from this meeting will include the deadline for Homework Assignment #2, the next meeting date, and the collated answers from Homework Assignment #1.**

End of meeting.

Note:

A doodle was sent out in order to determine the next meeting date/time.

As a result of feedback, the next workgroup meeting will be: **Thursday, May 8<sup>th</sup> at 11:00 am.**

The deadline for completing the homework assignment above is: **Friday, May 2<sup>nd</sup> by 4:30 pm.**

Current members of the ETH Workgroup (as of 4/8/14):

<b>COC</b>	<b>Name</b>	<b>Agency</b>	<b>ETH-funded</b>
Brown	Tami Frea	New Community Shelter	Yes
CAP			
Central			
Coulee	Ruthann Schultz Kelley Bundy	YWCA of Coulee TSA La Crosse	Yes Yes
Dairyland	Ryan Graham	ECIHN	Yes
Fox Cities	Chris Lashock	ESFV	Yes
Indianhead	Sue LeTourneau Shonell Parker	TSA Burnett County Rusk County Lighthouse	Yes Yes
Jefferson	Kristin Wallace	CACSCW	Yes
Kenosha	Lisa Haen	KHDS	Yes
Lakeshore			
North Central	Melissa Schroeder Melinda Tripp	NCCAP TSA Wausau	Yes Yes
Northeast	Erin Evosevich	NEWCAP	Yes
Northwest	Stacey Johnson	NWCSA	Yes
NWISH	Michelle Arrowood	AVAIL, Inc.	Yes
Ozaukee			
Rock-Walworth	Jessica Schaefer-Locher	ECHO	Yes
Southwest	Heather Bontreger	Southwest CAP	Yes
Washington	Beryle Tofte Lisa Krenke	Youth & Family Project Friends of Abused Families	Yes Yes
Waukesha	Amy Baumann	Safe Babies	Yes
West Central	Ginny Ormsby Katie Morsch	Northwoods Our Neighbor's Place	No Yes
Winnebagoland			
HMIS	Jennifer Allen	ICA	Yes
Other	Brent School	TSA HQ	Yes*