

HMIS/PIT Committee – ETH Workgroup

March 11, 2014 11-11:30 am Go-To Meeting

Attendance:

Carrie Poser (ICA), Kelley Bundy (TSA La Crosse), Ryan Graham (ECIHN), Lisa Haen (KHDS), Melissa Schroeder (NCCAP), Erin Evosevich (NEWCAP), Stacey Johnson & Becki Schillinger (NWCSA), Michelle Arrowood (AVAIL, Inc.), Jessical Schefer-Locher (ECHO), Heather Bontreger (Southwest CAP), Adam Smith (ICA), Brent School (TSA – HQ), Ginny Ormsby (Northwoods), Kris Anderson (TSA Burnett), Amy Baumann (Safe Babies)

Excused:

Lisa Krenke (FAF), Kristen Wallace (CACSCW), Katie Morsch (ONP), Jennifer Allen (ICA), Ruthann Schultz (YWCA of Coulee), Beryle Tofte (Youth & Family), Tami Frea (New Community Shelter), Chris Lashock (ESFV)

Absent:

None

Agenda Items:

(1) Attendance Policy

- a. Discussed Balance of State Board of Director approved attendance policy regarding committees. There were no questions or concerns. The policy states:

Each committee member is required to attend each meeting scheduled by the committee. If a committee member cannot make a meeting, s/he must notify the chair in advance and provide a reason. If a committee member does not notify the chair in advance, the absence will be considered unexcused. If a committee member has two unexcused absences in a calendar year, they will no longer be a committee member.

(2) Purpose of the workgroup

- a. Discussed the goals for this workgroup
 - i. Create a data workflow for Shelter (with case/care management), Prevention, and Rapid Re-housing funded through ETH grant
 - ii. Create performance measures for those three project types
 - iii. Create reporting requirements for those three project types (in addition to or same as ETH grant administrator's requirements)
- b. Discussed purpose for having a separate workgroup
 - i. COC Application – expectation that COC's are responsible for reporting on performance/outcomes of ETH funded projects.
 - ii. COC Program Interim Rule – evaluation
- c. Discussed ETH certification – why it was implemented.
- d. Timeline for final product
 - i. Goal: Implementation for July 1st

- ii. Process: Needs to be approved by workgroup, approve by Board of Directors, presented to membership

(3) No additional items were added to the agenda.

(4) Next Meetings

- a. A series of doodles will be sent out to schedule meetings for April – June.
 - i. The goal is to meet twice in April, once in May, and twice in June.
- b. Starting in July, the workgroup will go back to meeting monthly.

(5) Homework:

- a. Prior to the next meeting (will set the deadline based on the results of the first doodle), each person is responsible for submitting the following answer to me:

Let's pretend you are in charge. If you had 10 projects, but you could only fund 5 of them – how would you decide which ones to fund? What factors would you look at? These can be data-related for non-data related or a combination of both. Make sure you address how you would incorporate DV agencies into your methodology.

Think about the projects in your community – how do you know which ones are good and which ones are struggling? Are your factors objective or subjective? How did you decide which factors to look at? Why did you not include some factors but did include others?

This is an opinion question based on what you think. Once all of the answers have been turned in, I will collate them & send them back out to the group so we can discuss them at the next meeting.

This is step one to developing performance standards for these projects. Once we know what we expect, we can outline how the data should be collected and then reported.

End of meeting.

Note:

A doodle was sent out in order to determine the next meeting date/time.

As a result of feedback, the next workgroup meeting will be: **Thursday, April 3 from 10-11 am.**

The deadline for completing the homework assignment above is: **Friday, March 28th.**

Current members of the ETH Workgroup (as of 3/11/14):

COC	Name	Agency	ETH-funded
Brown	Tami Frea	New Community Shelter	Yes
CAP			
Central			
Chippewa			
Coulee	Ruthann Schultz	YWCA of Coulee	Yes
	Kelley Bundy	TSA La Crosse	Yes
Dairyland	Ryan Graham	ECIHN	Yes
Fox Cities	Chris Lashock	ESFV	Yes
Indianhead	Kris Anderson	TSA Burnett County	Yes
Jefferson	Kristin Wallace	CACSCW	Yes
Kenosha	Lisa Haen	KHDS	Yes
Lakeshore			
North Central	Melissa Schroeder	NCCAP	Yes
Northeast	Erin Evosevich	NEWCAP	Yes
Northwest	Stacey Johnson	NWCSA	Yes
NWISH	Michelle Arrowood	AVAIL, Inc.	Yes
Ozaukee			
Rock-Walworth	Jessica Schaefer-Locher	ECHO	Yes
Southwest	Heather Bontreger	Southwest CAP	Yes
Washington	Beryle Tofte	Youth & Family Project	Yes
	Lisa Krenke	Friends of Abused Families	Yes
Waukesha	Amy Baumann	Safe Babies	Yes
West Central	Ginny Ormsby	Northwoods	No
	Katie Morsch	Our Neighbor's Place	Yes
Winnebagoland			
HMIS	Jennifer Allen	DOA/ICA	Yes
	Adam Smith	DOA/ICA	Yes
Other	Brent School	TSA HQ	Yes*